

**Department of Veterans Affairs
Decentralized Hospital Computer Program**

PROSTHETICS RELEASE NOTES

**Version 3.0
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Preface

These notes are to inform Prosthetics and Information Resources Management Services personnel on the new features and functions of Prosthetics Version 3.0.

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Introduction

The Decentralized Hospital Computer Program (DHCP) Prosthetics package automates purchasing for Prosthetics. The Record of Prosthetics Service, VA Form 10-2319, and the appropriate VAF 4-1358 obligation, are updated at the time of purchase (entry into the computer) of the item or service provided to the veteran. This update is accomplished through direct links to IFCAP (Integrated Funds Distribution, Control Point Activity, Accounting and Procurement) and the Electronic Patient VAF 10-2319. Purchasing is simplified by entering the information only once into the computer and letting it update your 1358 account balances and VAF 10-2319. The Prosthetics package automates the tracking of appliances and services issued, suspense records, correspondence to veterans and vendors, and scheduled meetings and home/liaison visits. It also provides counts for AMIS and generates code sheets for segments 120-121, and 122-131/139.

Purchasing Module

Purchasing interfaces with IFCAP into the IFCAP 1358 module. Forms printed include VAF 10-2421, Prosthetics Authorization and Invoice, and Form Letter 10-55, Authority to Exceed Amount on Service Card. For tracking transactions associated with purchasing, Prosthetics will accommodate VAF 10-2520, Prosthetic Service Card Invoice, VAF 10-2914, Prescription and Authorization for Eyeglasses, No-Form, Pickup/Delivery Charges, Request for Estimate (FL 10-90), and Patient Notification Letter.

Electronic Record of Prosthetic Services Module

The Record of Prosthetics Services, VAF 10-2319, is fully incorporated into DHCP, displayed in multiple terminal screens. Appliances and services issued are automatically recorded to the electronic VAF 10-2319 when purchases are obligated or issued from stock. In addition, Prosthetic Service Card (PSC), Clothing Allowance, Auto-Adaptive Equipment, Patient Correspondence, and other patient data, is recorded and displayed within the electronic VAF 10-2319 module. This is the module that provides the basis for AMIS (Automated Management Information System) reports.

AMIS Module

This module calculates the new and repair work sheets based on the information collected in the electronic VAF 10-2319 file.

Inventory Module

Inventory is linked to the Generic Inventory package (GIP). Each station has the option to activate GIP.

Correspondence Module

Letters to patients are generated from this module. Denial letters are counted on AMIS automatically when end-of-quarter AMIS reports are run.

Scheduled Meetings and Home/Liaison Visits Module

Appointment information for Prosthetics Clinics may be pulled over into VA Form 10-2527 to be printed as Appointment Roster and Action Sheets. Home/liaison visits may also be entered and printed in this module. All appointment visits and home/liaison visits will be calculated on AMIS at the end of the quarter.

Prosthetic Lab Module

The Prosthetic Lab module automates VA Form 10-2529-3, Request and Receipt for Prosthetic Appliances or Services, which is used to maintain a consolidated record of prosthetic services furnished to eligible veterans. This includes activities at Orthotic Laboratories, Restoration Laboratories, Shoe Last Clinics, Wheelchair Repair Shops, National Foot Centers, and the Denver Distribution Center.

Entitlement Module

Information collected by Medical Administration Service (MAS) to determine eligibility of benefits to the veteran is displayed in this module. Patient data includes name, social security number, date of birth, address, remarks, temporary address, phone, sex, next of kin, military service, eligibility status, verification of eligibility, disability ratings, diagnostic codes, admission date, discharge date, type of discharge, clinic enrollment, and pending appointments.

New Options

AMIS

RMPR CODE SHEET 132-138

Generate Code Sheet Segments 132-138

Prosthetic Labs

RMPR CREATE 2529-3

Create Form 2529-3

RMPR EDIT/DELETE 2529-3

Edit/Delete Form 2529-3

RMPR PRINT 2529-3

Print Form 2529-3

RMPR CLOSE 2529-3

Close Out Form 2529-3

RMPR 2529-3 STATUS

Display 2529-3 Status

RMPR REMOTE 2529-3 OPEN

Print Remote 2529-3s Pending Completion

RMPR 2529-3 ASSIGN

Assign 2529-3 to Technician

RMPR PROCESS 2529-3 JOB

Process 2529-3 Job Section

RMPR COMPLETE 2529-3

Complete Form 2529-3

RMPR 2529-3 PENDING

Print Work Orders Pending Assignment

RMPR 2529-3 ASSIGNED

Print Work Orders Assigned/Open

RMPR 2529-3 CLOSED

Print Closed Work Orders

RMPR 10-2937a

Generate Worksheet 10-2937a

New Files

664.1 PROSTHETIC 2529-3

This file will contain all information related to providing a patient with items/services via the automated VAF 10-2529-3. The items/services will be provided locally by the Orthotic Laboratory, Restoration Laboratory, or Wheelchair Repair Shops or remote services such as the Denver Distribution Center, National Foot Center, or a remote Orthotic Laboratory.

This file is the main file for the Prosthetic Lab module. Request and Receipt for Prosthetic Appliances or Services, which is used to maintain a consolidated record of prosthetic items and services furnished to eligible veterans

664.2 PROSTHETIC WORK ORDER

This file contains VAF 10-2529-3 Work Order information that will be stored for AMIS calculations. This file will only be updated if the facility has an active Prosthetic Lab.

664.3 PROS LABORATORY/RESTORATIONS WORKSHEET

This file will hold an entry for each time the Lab AMIS is generated.

669.1 PROSTHETIC LAB W.O #

This file will contain the current work order number for the VAF 10-2529-3 that has been initiated and send to the local Prosthetic Lab. VAF 10-2529-3s that are sent to a remote procurement source will not have work order numbers.

Deletion of Package Components

Deleted Options

All options associated with the Loan Program if your site has chosen to run the clean-up utility. See the Installation Guide for instructions.

Delete File

660.2 PROSTHETIC RE-ISSUE ITEM

This file stores the status of items returned or loaned for AMIS.

This file is associated with the Loan Program and will only be deleted if your site has chosen to run the clean-up utility. See the Installation Guide for instructions.

File Changes

665 PROSTHETICS PATIENTS

The following fields are removed in the Post Init (RMPPRPOST).

| # | Field Name | Reason |
|----|--------------------------------|-----------------------|
| 3 | PROSTHETIC CRITICAL COMMENT | never used, duplicate |
| 4 | SHOE LAST DATE | never used |
| 5 | SHOE LAST LOCATION | never used |
| 11 | STUMP SOCK RECEIVED CARD | never used |
| 17 | LAST ACCESS DATE | never used |
| 24 | HEARING AID TYPE | never used |
| 25 | DATE OF 2474 | never used |
| 29 | RETURNED 2474 | never used |
| 6 | *CLOTHING ALLOWANCE | starred for deletion |
| 7 | *STATIC/NON-STATIC CLOTHING | starred for deletion |
| 8 | *CLOTHING ALLOWANCE DATE | starred for deletion |
| 9 | *CLOTHING ALLOWANCE DESCRIPTON | starred for deletion |

Prosthetic Labs

The Prosthetic Lab module automates the VAF 10-2529-3, Request and Receipt for Prosthetic Appliances or Services, which is used to maintain a consolidated record of prosthetic items and services provided locally by the Orthotic Laboratory, Restoration Laboratory, Shoe Last Clinic, Wheelchair Repair Shop, or remote services such as the National Foot Centers or remote Orthotic Laboratory. The new Lab menus provides the ability to create, edit, print, and close-out VAF 10-2529-3 requests. These requests may reflect work done for local and remote facilities.

Purchasing

The Patient Notification Letter has been added to the Purchasing module. A new prompt has been added when you post an Obligation to IFCAP. You may also access the letter from the correspondence module.

The ADP FL 10-90 has been added. The standard Create a Letter in the Correspondence module will create this new letter requesting an estimate for an item(s) from a vendor.

No new options or files have been added for the new functionality added to purchasing.

AMIS

This new option added to the AMIS module generates Generic Code Sheets for Lab A

Miscellaneous Notes

The Grouper Counter

The grouper counter is used to associate multiple entries in File 660, Record of Prost Appliances/Repair, to a single patient visit. This counter is initially set at 99999999, then counts backwards. Do *NOT* edit this number. A post-init routine will initially set this number for you.

Entering LAB CLINIC Names

Be sure to enter the MAS Clinic Names from the Hospital Location file in the Prosthetic Clinics field for all LABs. This is done when editing or reviewing Site Parameters. This information will enable you to generate the AMIS Code Sheets and print VA Form 10-2527.

Automatic LAB Device Selection Setup

If your site is running a lab, e.g., Orthotic, Restoration, etc., print devices should be entered in the Prosthetics Site Parameters file., allowing automatic selection of these devices by the program as appropriate.

Mail Groups For New Sites To Set Up

If your site has *not* previously installed Prosthetics V2.0, you will need to create a mail group called RMPR CANCEL TRANSACTION and place Prosthetics Service supervisors in the group. Use the Manage Mailman option and then the Mail Group Edit option to create the mail group. Make the mail group public but *DO NOT* allow self enrollment.

Bulletins and Mail Groups

If your site has *not* previously installed Prosthetics V2.0, you will need to assign the RMPR CANCEL TRANSACTION mail group to the RMPR CANCEL TRANSACTION bulletin after Prosthetics installation. Use the Manage MailMan option and then the Bulletin edit option to assign the RMPR CANCEL TRANSACTION mail group to the RMPR CANCEL TRANSACTION bulletin. This bulletin advises Prosthetics supervisors whenever a transaction is canceled. The REMARKS field on a transaction cancellation is a mandatory entry which tells the computer to issue a bulletin to the mail group.

Security Keys

Five security keys are exported with Prosthetics. The keys and what options or actions they control are as follows:

RMPRSUPERVISOR :

- Close-Out [RMPR CLOSE-OUT]
- Enter/Edit Prosthetics Item Master [RMPR ADD ITEM MASTER]
- IFCAP Utilities [RMPR VEN/ITEM]
- Print All Prosthetic Items [RMPR PRINT ALL ITEMS]

RMPRMANAGER :

- Enter/Edit Site Parameters [RMPR SITE MENU]
- Enter/Edit Station Site Parameters [RMPR SITE PARA]

Purge Obsolete Data [RMPR PURGE MENU]
Add/Edit Correspondence Skeleton Letter [RMPR CORR EDIT]

RMPR LAB ADMIN:

Complete 2421 Lab Request [RMPR 2421 LAB]

RMPR LAB MENU

Prosthetic Lab Menu [RMPR LAB MENU]

RMPR LAB SUPERVISOR

Assign 2529-3 to Technician [RMPR 2529-3 ASSIGN]

Generate Worksheet 10-2937a [RMPR 10-2937a PRINT]

The Chief, Prosthetics Service should be assigned all the RMPR security keys. Other Prosthetics employees may also be assigned appropriate keys, as pertaining to their job assignment. See Package Security of this manual, for further discussion.

Holders of the RMPR LAB ADMIN and RMPR LAB SUPERVISOR security keys will be sent a message when a 2421 Request for Work Order has been initiated, returned to the Lab, canceled, delivered, or is awaiting approval.

